

HTLOT Privacy Policy

What information we collect

Help the Least of These, Inc (HTLOT) collects and uses various personal information from donors that includes: amount donated, address, telephone number, donor comments and e-mail address. Tax laws in the United States and the State of Florida require HTLOT to keep contact information and contribution level of donors on file.

How we use that information

HTLOT will never publish, sell, trade, rent or share names, e-mail or mail addresses, or telephone numbers of our donors. HTLOT will use contact information (e-mail, telephone number and address) of donors for the following purposes only:

- Distribute receipts for donations
- Thank donors for their donation
- Inform donors about upcoming fundraising and other activities of HTLOT
- Internal analysis and record keeping
- Reporting to relevant U.S. and State agencies (these reports are not for public inspection)
- Contact donors about changes within HTLOT

However, properly anonymized donor information is used for promotional and fundraising activities. In all cases the default is for board members to assume all donations are not to be publicly announced unless the donor explicitly indicates otherwise. Comments given in donor forms may be published in public lists and may be used in promotional materials while comments sent to us via email, fax or telephone are kept strictly confidential.

Financial information

All access to donor financial information is strictly limited to board members and professional staff volunteers who need to process such data. No such data is given to any person, organization or group who does not need to access such data.

HTLOT only uses online payment processing services with world class security and strong reputations. HTLOT does not store, nor does it have access to, your credit card information, bank account numbers, or other account data sent to those processing services.

Donations to HTLOT are secured at HTLOT until deposited in the HTLOT account. HTLOT always provides the highest possible level of security and confidentiality.

Contact us

If you have questions about this Donor Privacy Policy or if you wish to be removed from our e-mail/postal contact lists, then please email doug@htlot.org or write to:

Help the Least of These, Inc
18091 Via Bellamare Lane
Ft Myers, FL 33913
USA

Donor Bill of Rights

HTLOT subscribes to the Donor Bill of Rights.

Philanthropy is based on voluntary action for the common good. It is a tradition of giving and sharing that is primary to the quality of life. To assure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in the not-for-profit organizations and causes they are asked to support, we declare that all donors have these rights:

1. To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.
2. To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.
3. To have access to the organization's most recent financial statements.
4. To be assured their gifts will be used for the purposes for which they were given.
5. To receive appropriate acknowledgment and recognition.
6. To be assured that information about their donations is handled with respect and with confidentiality to the extent provided by law.
7. To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.
8. To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.

9. To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.

10. To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.